



Level 2
PLAR and Essential Skills Certification
for Advisors/Counselors

Building Portfolios

Outcomes

Participants should be able to:

1. Explain portfolio, its benefits and potential challenges.
2. Identify suitability of a client/learner for portfolio.
3. Coach client/learner to identify events throughout his/her life where there was learning.
4. Coach client/learner to reflect on life events in order to identify knowledge, skills and gifts, including Essential Skills.
5. Coach client/learner to choose good evidence of knowledge, skills, gifts and Essential Skills.
6. Advise and support client/learner through the goal setting process.
7. Coach client/learner to create a portfolio binder – put all the information together.
8. Use communication and thinking skills (Essential Skills) – listening, clarifying, questioning and analyzing – when interacting with clients.