



USING ACTION WORDS - ESSENTIAL SKILLS

- **Read text** - read what and why?
 - e.g., read health and safety information for work
- **Work with others** – who and why?
 - e.g., participate in parents' group to raise funds for sports team
- **Thinking skills** – decide, analyze, solve problems, think creatively – for what and why?
 - e.g., decide whether it is safe to stay on the lake fishing or head in to shore
- **Learn** – what and why?
 - e.g., learn new office software for accounting
- **Write** – what and why?
 - e.g., write short report on workplace accident
- **Communicate** – speaking – to whom and why?
 - e.g., give presentation about our communities use of PLAR at Igniting the Power Within Dec. 2006
- **Use documents** – what type and why?
 - e.g., find parts numbers in a table found in a auto repair manual
- **Do math** – what type and why?
 - e.g., calculate angles for pipes for plumbing work
- **Use computers** – why?
 - e.g., use Internet to find and verify information about college enrollment